



GOVERNMENT OF MEGHALAYA
PLANNING, INVESTMENT PROMOTION & SUSTAINABLE DEVELOPMENT DEPARTMENT

NOTIFICATION

Dated Shillong, the 8th April, 2025

No.PLR.87/2019/Pt.I/344: The Governor of Meghalaya is pleased to constitute the **Grievance Redressal Mechanism Cell Tier I** pertaining to social or/and environment issues in respect of Meghalaya Skills & Innovation Hub taken up under the Asian Development Bank assisted 'Supporting Human Capital Development in Meghalaya (Phase -II) (SHCDM - II)' with the following members and with immediate effect.

1.	Headman of the Village / Town Council	Chairman
2.	Woman Representative from the Village / Town Council	Member
3.	Executive Engineer, Technical Support Agency (State Sports Council of Meghalaya)	Member
4.	Technical Assistant, PMU	Member
5.	Project Manager, PIU 2	Member Secretary
6.	Social / Environment Safeguard Focal, PMU	Member
7.	Social / Environment Safeguard Focal, PIU 1 / PIU 3	Member
8.	Social / Environment Safeguard Specialist, Design & Supervision Consultants	Member
9.	Social / Environment Safeguard Specialist, Project Management Consultants	Member
10.	Representative from the Contractor of the respective project site	Member

The Chairman may co-opt any other member as deemed necessary.

Terms of Reference:

1. The Cell will be responsible to address the issues raised by any aggrieved person pertaining to any social or/and environmental issues with respect to the project site under the ADB assisted project SHCDM - II.
2. The Cell is required to provide its view within 7 working days of the receiving of grievance.
3. Reach mutually agreed solutions satisfactory to both the project and the affected person including scheduled tribes and resolve any project-related grievance locally, in consultation with the aggrieved party.
4. Facilitate the smooth implementation of the social and environmental plan and prevent delay in project implementation.
5. Democratize the development process at the local level, while maintaining transparency and establishing accountability to the scheduled tribes.
6. Facilitate effective dialogue and open communication between the project stakeholders.
7. Clearly define the roles and responsibilities of the various parties involved in the consideration and resolution of grievances.

(Dr. Vijay Kumar. D, IAS)
Commissioner & Secretary
Planning, Investment Promotion &
Sustainable Development Department
Government of Meghalaya

Memo No.PLR.87/2019/Pt.I/344-A

Dated Shillong, the 8th April, 2025

Copy to:

1. P.S. to the Chief Secretary, Govt. of Meghalaya for kind information of the Chief Secretary.
2. The Principal Secretary to the Govt. of Meghalaya, Labour, Employment & Skill Development Department for kind information.
3. The Commissioner & Secretary to the Govt. of Meghalaya, Planning, Investment Promotion & Sustainable Development / Education for kind information.
4. All Members Concerned.

By order etc.,

Special Officer & ex-officio Deputy Secretary
Planning, Investment Promotion &
Sustainable Development Department
Government of Meghalaya
